To add an Exchange account go to **Settings**, Click on the **Accounts** button shown.

Click **Add account**

Select **Microsoft Exchange** from the list of available account types to add.
Select **Manual Setup** option

This will allow you to manually enter the settings in the next step

Enter “pcf\” followed by your PCF domain username in the “**Domain\username**” field

Enter your PCF domain password
In the “**Password**” field

Enter “mail.wusm-pcf.wustl.edu” in the “**Exchange server**” field

Make sure that “**Use secure connection (SSL)**” is checked