

**WASHINGTON UNIVERSITY
DEPARTMENT OF PEDIATRICS
PEDIATRIC CLINICAL RESEARCH COORDINATION (PCRC) POOL**

Paid Clinical Research Coordination

Objective/Eligibility Criteria:

- The PCRC Pool can provide clinical research coordinator effort to investigators in the Department of Pediatrics or outside the department at an established fee that varies if it is industry or federally sponsored study.

Application Process:

- The investigator should apply for the clinical research coordinator support, but submission does not guarantee funding since coordinator effort/support will depend on availability of FTE.
- Applicants must complete the CARS application:
<https://wustl.app.box.com/s/91pv4fd14a8wouo4rtg5buvxx39zjpps>
- Applicants must complete the PCRC Qualtrics application form:
https://wustl.az1.qualtrics.com/jfe/form/SV_d4H1IEgdQMhwp5s
 - Application Deadline: 10th Day of Any Month by 5pm CT* (* or first working day thereafter, if 10th falls on a holiday or weekend)

Review Process:

- Pediatric Clinical Research Unit Advisory & Review Committee will review the request to ensure that adequate resources are available to carry out the clinical research study/study needs.
- Investigators will be notified of the Committee's decision via email.

Subsidized Clinical Research Coordination

Objective:

To provide quick access to research coordination services to junior investigators (trainees and faculty) to develop their research careers and to foster new research that will improve child health. Also considered is established investigators conducting pediatric research who propose feasibility studies that are clearly not related to previously supported research. This support should aid in the generation of preliminary data that will lead to the submission of subsequent, external funding applications (e.g., NIH, AHRQ, JDRF, AHA, etc.).

Eligibility Criteria:

Inclusion:

- Trainees and Junior Investigators in the Department of Pediatrics who have not yet obtained independent funding.
- Established investigators conducting pediatric research who propose feasibility studies that are clearly not related to previously supported research.
- Studies must be investigator-initiated.
- There is no specific citizenship requirement.

- Previous recipients of this support are eligible, although first priority will be given to those who have not been supported by this program.
- The applicant must complete CITI training prior to submitting the application. GCP training must be completed during the award period.

Exclusion:

- Industry-Sponsored research.
- Investigators who have existing research funds allocated for study coordination.
- This award is solely for study coordination services and cannot be used for PCRU services such as space fees, laboratory usage, sample storage, or Bodpod usage.

Award Budget:

- Average resources provided equate to \$5,000 in study coordination. This could vary based on anticipated project impact and need. A second year of funding is possible based on research progress and individual need.
- The request can be for a variety of clinical study coordination services including: assistance with budget development, IRB submission, protocol development, participant recruitment, study visit procedures (vital signs, IV placement, phlebotomy, specimen collection, survey administration) OGTT, ECG, dietary logs, etc.) sample shipping, data entry, among others.
- It is expected that the Grantee will use the full amount of hours awarded during each one-year term of the award. Special permission will be required to carry-forward remaining funds at the end of the budget year and will not be automatically granted.
- If the PCRU is being used to carry out the study (applicants) are strongly encouraged to request funds provided by the ICTS-JIT mechanism first which provides up to \$5,000/year prior to applying for Pediatric Clinical Research Coordination Pool. Resources can be found at: <https://icts.wustl.edu/funding/just-in-time-jit/>

Application Process:

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- Applicants must complete the PCRC Qualtrics application form:
https://wustl.az1.qualtrics.com/jfe/form/SV_d4H1IEgdQMhwp5s
 - Application Deadline: 10th Day of Any Month by 5pm CT* (* or first working day thereafter, if 10th falls on a holiday or weekend)
 - Award Decision: 10th Day of the Following Month*
 - Award Start Date: Immediately upon notification. The applicant must submit IRB approval upon notification.
- Applicants must have approval from their Division Chiefs to apply for these funds.
- If PCRU services/space are needed it is strongly recommend that applicants consult with PCRU leadership 2 weeks before the monthly deadline to discuss eligibility and needed services. PCRU leadership will prepare a quote for proposed services.
- Applications do NOT need to go through the Grants & Contracts office.
- Documents to be submitted:
 - Application form
 - NIH Biosketch
 - Other Support (trainees must also include the mentor's Other Support)
 - Additional Project Information (Limited to 3 pages)
 - Lay summary (3 sentences or less)
 - Aims
 - Significance

- Methods
- Description and justification of services requested
- Justification of how this will enhance career or research
- How do you see this project advancing to another application/additional funding?
- Email documenting approval from Division Chief

Review Process:

- Proposals will be administratively reviewed for completeness and will not be forwarded to the Pediatric Clinical Research Unit Advisory & Review Committee until all information is collected.
- Once deemed complete, the proposal will be submitted to the Review Committee.
- Applications will be selected based on:
 - Rank status of the investigator (priority will be given to instructor-level investigators or those on K awards)
 - Commitment of the investigator to pursuing a career in pediatric clinical and translational research
 - Potential for the project to generate preliminary data that will advance to external funding
 - Feasibility to provide the coordination services requested
- Applications are evaluated by the Pediatric Clinical Research Unit Advisory & Review Committee.
- Members include the PCRU Directors, the Department of Pediatrics Vice Chair for Clinical Research, additional clinical translational researchers and administrative staff.
- Investigators will be notified of the Committee's funding decision via email.

Project Outcome Tracking:

- Investigators will be asked to complete a brief survey annually for 3 years after the award expires to assist in capturing the return-on-investment for this funding program (e.g., funding applications and awards, publications, etc.).

Administrative Considerations:

- The support provided by the department is for coordinator effort costs only.
- The division or investigator will be required to pay all other study expenses.